

Main Line Art Center board meeting
Tuesday, December 11, 2018
8:30 am
MLAC gallery

MINUTES (submitted by Julie Lange)

Board Attendees: Jim, Lisa, Sharon, Alex, Julie, Nathalie, Marcy, Ayanna, David, Jessica, Julia
Staff Attendees: Thomas, Pachy, Ariel, Lisa, Marsiella, Paige, Collin, Charles, Joe

8 - 8:30 am — optional mingling

8:30 am — call to order by Jim

8:30 - 8:35 — October 2, 2018 meeting minutes were approved

8:35-8:45 — Q&A Executive Director Report (previously circulated) – highlights that were discussed:

1. Still collecting resumes for grant writing role.
2. Pachy's title and position changed to handle grant writing in house.
3. Results of Thomas's poll: Staff – Collaborate, Board – Compete. Thomas said staff's focus has been working on working interdepartmentally.

8:45-9:00 — Q&A committee reports from Finance, PnP, Governance and Fundraising (previously circulated)

Finance:

1. Surplus, 1st in 5 years. Tuition drove revenue. Revenue at \$186K/119% budget, Expense \$172K/78% budget, Net \$108K. Good start to beginning of year.
2. Looking at 3 year trends for child tuition. May consider offsite space for teen and adults to make more room for children.
3. Art sales are lagging.
4. Board Contributions at \$14K.
5. Credit Line paid off.
6. BMT looking at endowment with 30 yr simulations. Report will be used in Strategic Planning.

Governance:

1. Looking to build the board.
2. Streamline meetings.
3. Evaluating function of committees. Which are board vs staff/volunteers functions?

9-9:15 — annual Gala to-do list and call for volunteers

Gala Committee:

1. Honoring teachers and accessible art staff. Teacher exhibit. Looking for silent auction donations. Contact Pachy if you have services or property donations.
2. May 4th at the center. Cost TBD. Still crowdfunding approach.
3. Need volunteers for the committee.
4. At event, need board members to help circulate for donations.

9:15-9:30 — presentation of strategic planning consultant contract and call for volunteers for strategic planning committee (subject to disclosure of time commitment details)

1. Contract was circulated. TSD will be client liaison. Paying in 5 increments of \$5K.
2. Need to create a cross-functional committee. From Board: Julia, Julie, Davie, Lisa, Marcy.
3. Need 2 sessions of the entire board. One ½ day session after situational analysis. One after draft plan, likely in June.

9:30-9:50 — status of board giving to date and consideration of board give/get plan

1. Please return the board giving form to Anne.
2. Board giving is at \$14K; budget is \$67K
3. TSD reiterated that he is available to meet with any potential sources for giving.

9:50-10:00 — introduction of staff members

1. All board members and staff members were present.

Sinkhole: It's possible that there is a cracked drainage pipe due to erosion. The drainage pipe will be scoped to look for break. If so, it can be replaced. If not, it will likely be considered a real sinkhole needing a specialist to fix.

10 am — adjournment

After the meeting, Jim and Julie will lead an on-boarding session with our new board members.

1. Complete. Please reach out to a board member if you have any further questions.